



LBC Wedding Application Form

In an effort to give clear direction to prospective bridal couples who seek to be married under the guidance and authority of Lebanon Baptist Church, please fill out this application and return it to the church office.

OFFICE USE ONLY
Received by:
Date:
Approved by:

Bride:	LBC Member:	YES	NO	Groom:	LBC Member:	YES	NO
Wedding Date/Time:				Rehearsal Date:			
Designated Contact Person:				Home phone:			
Email address:				Cell phone:			
Presiding Pastor(s):				Pastor Phone:			
Have you attended marriage counseling?		YES	NO				

Bride Information

Full Name to be used on marriage license:		
Street Address:		
City:	State:	Zip:
Home Phone:	Work Phone:	Cell Phone:
Email:		
Church Membership (If not LBC):		
Previously Married?	Children?	
Why do you want to get married at LBC?		

Groom Information

Full Name to be used on marriage license:		
Street Address:		
City:	State:	Zip:
Home Phone:	Work Phone:	Cell Phone:
Email:		
Church Membership (If not LBC):		
Previously Married?	Children?	
Why do you want to get married at LBC?		

Wedding Vendor Contacts

Decorator/Florist:	Phone:
Photographer:	Phone:
Videographer:	Phone:
Caterer:	Phone:
Pianist:	Phone:
Musician(s):	Phone:
Presiding Pastor (if not from LBC):	Phone:

Lebanon Baptist Church

Wedding & Reception Policies

Your wedding is a sacred occasion and a worship experience. Everything that is planned as a part of the service should be with this objective and in accordance with the doctrines, beliefs, and regular worship practices of Lebanon Baptist church.

It will be most meaningful to you, your families, and friends when there is careful planning. For that reason, the following statements will help direct your plans for your wedding here at Lebanon Baptist Church. We sincerely believe these policies to be the most suitable and practical for all concerned. **PLEASE READ THEM CAREFULLY.**

1. All weddings must be performed by an ordained minister.
2. Marriage license must be presented the night of rehearsal.
3. No alcoholic beverages of any kind may be served at the church.
4. No smoking is allowed on church property.
5. No furniture may be moved or altered without permission.
6. No food or drink is allowed in the sanctuary.
7. Nothing may be attached to the walls or doors of the sanctuary.
Existing nails on the doors may be used to hang decorations.
8. No rice/confetti may be thrown on the church property.
Sparklers and bubbles may be used **ONLY** outdoors in the grassy areas.
9. The bridal party must remove all items (clothing, hangers, personal effects, food, etc.) from the dressing rooms before departing the church so custodians may begin to clean up as soon as possible. All items left behind will be discarded the Monday following the wedding.
10. A representative of the wedding party must provide someone to be on hand to receive and pay for deliveries by florist, caterer, etc. on their arrival. Times of any deliveries/set-ups must be given to church wedding representative in advance.

11. The church will be cleaned prior to the date of rehearsal. Any items left from decorating the sanctuary/fellowship hall is the responsibility of the wedding party to clean.
12. To qualify for member costs, the bride, groom, or their parents must be members of Lebanon Baptist Church.
13. The wedding date is not confirmed until all staffing has been secured, the date has been approved, and the deposit has been made. The remaining fees must be paid at least 30 days before the event. (see Wedding Fee Schedule for more details and cancellation policies.)
14. Due to church activities, rehearsal cannot be held on Wednesdays or Sunday mornings.
15. Church nursery services and facilities are NOT available for the rehearsal, ceremony, or reception.
16. Lebanon Baptist Church is not responsible for items lost, stolen, or damaged.
17. Lebanon Baptist Church is not responsible for injuries received during the rehearsal, ceremony, or reception.
18. Any damage done to the building or furnishings is the sole responsibility of the bride, groom, or their immediate families and must be paid for or repaired to the satisfaction of the Lebanon Baptist Church trustees and facilities manager.

We have read and agree to comply with the above policies set by Lebanon Baptist Church.

Bride's Signature: _____

Groom's Signature: _____

Date: _____